

VACANCY	
Job title:	Point of Care Testing Officer (x12)
Type:	Permanent ☐ Fixed Term ☐ Temporary ☒
Main purpose of the job:	To conduct accurate, timely, and safe Near Patient Point-of-Care diagnostic testing at the healthcare facility level, ensuring patients are correctly tested, results are promptly communicated and linked to care, and all primary testing records are properly documented at source in line with study protocol and good clinical practice.
Location:	PHRU – Botshabelo District Hospital, Bloemfontein.
Closing date:	28 September 2026
Submit detailed CV to:	vacancies12@witshealth.co.za
Advert reference number:	DM – 33 – Point of Care Testing Officer
In accordance with our employment equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

Diagnostic Testing Service Delivery

Perform NPOC testing directly on specimens according to protocol, ensuring accessibility and timeliness of services.

Device Operation, Maintenance & Consumables Management

Keep NPOC devices functional and adequately stocked for uninterrupted daily testing.

Infection Prevention, Safety & Compliance

Ensure testing is conducted safely for both participants and staff and in compliance with facility and study standards.

Site-Level Quality Control

Perform routine quality control (QC) checks on testing processes to identify and correct errors before they affect test results.

Documentation & Record-Keeping at Point of Care

Ensure all participant information, test details, results, and observations are recorded in the appropriate source documents at the time of testing.

Effective self-management and performance ownership

Requirements and minimum education and training

Grade 12.

Biology/Life Science.

Desirable additional education, work experience, and personal abilities

- Comfortable working with potentially infectious biological specimens while adhering to all biosafety and infection prevention protocols.
- Ability to work independently with minimal supervision, as well as collaboratively within a multidisciplinary team.

- Adaptable, proactive, and willing to take initiative in a dynamic clinical or research environment.
- Strong organizational skills with exceptional attention to detail and accuracy.
- Excellent interpersonal, verbal, and written communication skills.
- Proficient in the use of computers and standard office software, with the ability to accurately capture and manage electronic data.
- Strong analytical and problem-solving skills, with the ability to identify issues and implement appropriate solutions.
- Ability to prioritize tasks, manage multiple responsibilities, and consistently meet study timelines and deadlines.
- Commitment to maintaining participant confidentiality, data integrity, and compliance with Good Clinical Practice (GCP), Good Clinical Laboratory Practice (GCLP), and study protocols.
- Demonstrated professionalism, reliability, and a commitment to delivering high-quality clinical research standards.

Requirements of the job

- Willingness to work shifts, weekends, public holidays, and after-hours as required by study or operational needs.
- Ability to perform effectively in a fast-paced, high-pressure, and challenging clinical or research environment.
- Comfortable handling potentially infectious biological specimens while strictly adhering to infection prevention, biosafety, and study protocols.
- Highly motivated, reliable, and able to work independently with minimal supervision.
- Organized, systematic, and professional, with excellent time management and attention to detail.
- Ability to prioritize competing tasks, multitask efficiently, and consistently meet study timelines and operational deadlines.
- Demonstrated professionalism, adaptability, and commitment to maintaining high-quality clinical research standards.

Required minimum work experience

- Prior experience performing diagnostic or point-of-care testing in a clinical or healthcare setting.
- Experience working in Good Clinical Practice (GCP)-compliant clinical research.
- Knowledge of specimen collection, handling, transport, and storage procedures.
- Understanding infection prevention and control measures, including biosafety practices for handling potentially infectious specimens.
- Experience with accurate data capture using paper source documents and/or electronic data capture systems (e.g., REDCap).
- Knowledge of participant confidentiality requirements and compliance with the Protection of Personal Information Act (POPIA) and applicable regulatory guidelines.
- Ability to follow standard operating procedures (SOPs), study protocols, and quality management requirements.

Should you be interested in applying for this vacancy, please send an email to vacancies12@witshealth.co.za. The subject heading of the email must read **DM – 33 – Point of Care Testing Officer** officers and the job title of the position being applied for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV